

NOTICE TO RESIDENTS, COMPANIONS AND WOODCREST PERSONNEL OF NON-DISCRIMINATION

1. Woodcrest will not discriminate on the basis of race, creed, color, national origin, religion, sex, sexual orientation, genetic information, disability, age or any other characteristic protected by law in admission to, participation in, or receipt of the services and benefits under any of its programs and activities, in accordance with applicable law.
2. Woodcrest shall take appropriate steps to ensure effective communication between Woodcrest personnel and Residents and/or Companions who are deaf or hard of hearing and the timely provision of auxiliary aids and services necessary to ensure effective communication, to the extent required by law
3. Auxiliary aids and services will be provided free of charge to the Resident and/or Companion who is deaf or hard of hearing, in accordance with applicable law.
4. Woodcrest has adopted a grievance policy and procedure providing for the prompt and equitable resolution of issues or complaints regarding: Woodcrest's provision of auxiliary aids and services to Residents and/or Companions who are deaf or hard of hearing; any claim that Woodcrest has denied equal access to the services, activities, programs and other benefits of Woodcrest; or any claim that Woodcrest has otherwise discriminated against a Resident and/or Companion who is deaf or hard of hearing.
5. The following individual has been designated as Woodcrest's Auxiliary Aids and Services Coordinator to whom grievances or questions should be directed:

**Administrator of Woodcrest Rehabilitation and Residential Health and Care Center
11909 26th Avenue, Flushing, New York 11354,
Tel. (718) 762-6100, Fax. (718) 762-8522.**

6. To obtain more information about your right to an equal opportunity to participate fully in the services, activities, programs and other benefits administered by Woodcrest or if you feel your rights have been impaired, you may contact the following:

The New York State Division of Human Rights
Administrative Offices
One Fordham Plaza, 4th Floor
Bronx, New York 10458
Voice: (718) 741-8400; TTY: (718) 741-8300
<http://www.dhr.ny.gov/>